



## Minot State University Diversity Council

### **Mission**

The mission of the Minot State University Diversity Council is to promote and build a diverse and inclusive university climate by extending diversity and inclusion awareness throughout the campus community.

### **Goals**

1. To promote and sponsor activities and events supporting diversity.
2. To advocate for a diverse and inclusive campus community.
3. To forward recommendations to the university president to enhance a diverse and inclusive campus.

### **Vision**

To be an exemplary council that equips the campus community to support diversity and inclusion.

### **Membership**

The membership of the council includes, at minimum, the Minot State University representative to the North Dakota University System Diversity Council and one representative appointed by each of the following:

- Faculty Senate
- Staff Senate
- Student Government Association
- Access Services
- Office of International Programs
- Lutheran Campus Ministry at Minot State University
- Native American Cultural Center
- NDCPD
- Athletics
- one faculty member-at-large from each of the three colleges

Students, faculty, and staff that support the mission of the Diversity Council are invited to attend meetings and participate in discussion as non-voting members.

### **Appointment and Election**

The chair of the council is appointed by the university president. Members are nominated by the chair and appointed by the university president. Nominations may be solicited, and those interested in joining may ask a council member to recommend them. A member leaving the council may suggest an interested party as a potential replacement; however, the standard method of selection would still apply.

### **Terms of Service and Election of Officers**

Members of the Diversity Council serve a three-year, renewable term with the exception of the student member, who serves a one-year term. The council elects a vice-chair, secretary,

and treasurer, all of whom serve one-year, renewable terms.

### **Meeting Attendance and Proxies**

A member who is not able to attend a Diversity Council meeting may select a proxy, who can participate in discussion and vote in that member's stead. Whenever possible, members who cannot physically attend meetings may attend remotely via Microsoft Teams or other means.

### **Replacement of Members**

Any member who misses two consecutive meetings without a proxy or more than three meetings in a semester may be asked by the chair of the council to step down, with a replacement selected using the methods described in the section on Appointments and Elections.

### **Duties of the Diversity Council**

- Coordinate events and activities across campus that represent our diverse student body and faculty and staff community.
- Promote student, staff, faculty, and administrative participation in Diversity Council-supported events and activities.
- Maintain a sustainable source of funding with which to ~~promote~~ support diversity-related events and activities.
- Allocate funds to events promoting diversity and inclusion on campus in response to funding requests.

### **Diversity Council Budget**

The Diversity Council receives funding from student fees and other sources. These funds primarily are used to promote diversity events and to support diversity initiatives and related programs. Funds are allocated based on both requests submitted to the Diversity Council and on the Council's own initiatives.

### **Diversity Council Grants to Fund Diversity Activities**

#### **Funding Requests**

Funding requests will be considered according to the guidelines set out in the Diversity Council Funding Request Policies and Procedures document. Requests must be submitted no earlier than six weeks before the event for which funds are requested. Exceptions to this rule must be approved by a 2/3 majority of the quorum of members voting. Funding requests are approved by a simple majority of the quorum of members voting.

#### **Voting – Quorum**

Quorum is defined as a simple majority of council members.

#### **Voting – Online Voting**

In cases where the Diversity Council may need to decide on a proposal before the next regular meeting, votes may be collected by email. Email voting will last four business days.

Online voting will be limited to proposals that were submitted on time but not considered during a regular Diversity Council meeting.

**Avoiding Conflicts of Interest**

Diversity Council members who also are members of an organization that is requesting Diversity Council funding are requested to abstain from voting on that funding request.